

**APPLICATION FOR THE CONSTRUCTION
OF A VEHICULAR CROSSING BY
PRIVATE CONTRACTOR**

WORKS AND SERVICES DEPARTMENT



AUBURN CITY COUNCIL
MANY CULTURES ONE COMMUNITY

1 Susan Street, P.O. Box 118 Auburn, NSW, Australia 1835
Telephone : 9735 1222 Fax : 9643 1120

Applicants Name:

Postal Address:
House Number/PO BOX Number Street / Road Name Suburb Postcode

Telephone:

I hereby apply to construct a
Driveway/Industrial Driveway/Footpath/Kerb & Gutter/Nature strip

At (work site address)
House Number Street / Road Name Suburb

Proposed start date: DA number:

Office Use			
Type	Amount Due	Cashier Code	Payment Received
Inspection Fee	As per fees and charges	RC 558	
Security Bond	As per fees and charges	DR 502070 3	
		Total Payment:	
		Receipt Number:	
		Date Paid:	

Fees and Charges available on the Council website at www.auburn.nsw.gov.au

The General Manager,
Auburn Council.

Dear Sir/Madam,

I hereby apply for permission for (contractor's name) to construct a vehicular crossing at the abovementioned property and I have attached a copy of their public liability insurance for \$10million and details of the proposed driveway, including dimensions and location.

I undertake to arrange for the work to be completed in accordance with Council's plans and specifications, to be supplied, and also the requirements set out on page two of this form, numbered 1 to 10 inclusive, which I have read and understand.

I understand that the security bond will be refunded upon written application following satisfactory completion of the work in accordance with the levels, plans and specification provided. I understand that if more than two inspections are required then additional inspection fees will be deducted from the security bond.

I agree to notify Council's Works and Services Department on 9735 1222 for formwork and final inspections of the works.

Yours Faithfully,

.....
Applicant's Signature **Date**

Checklist (Office Use)	
1. Security bond & Inspection fee paid	YES
2. Copy of \$10 million public liability Insurance attached	Policy Number: _____ Expiry date: _____
3. Acceptance of conditions (page 2 signed by applicant)	YES
4. Plan of proposed driveway attached	YES

Council Officer: **Date:** **Initials:**

GENERAL CONDITIONS

1. All work to be undertaken by your nominated Contractor.
2. Prior payment to Council of inspection fees for formwork inspection and final inspection. Additional inspections, if required, will be deducted from the security bond.
3. Forty eight (48) hours notice is given to Council's Engineer prior to commencement of any work and twenty four (24) hours notice is required prior to inspection appointments.
4. Payment of a security bond or bank guarantee must be made to Council to cover against unsatisfactory workmanship and/or structural adequacy.
5. The site of works is to be barricaded and signage provided with flashing lamps to ensure the safety of motorists, pedestrians and residents to the satisfaction of Council's Engineer or his representative in accordance with AS1742.3-Manuel of Uniform Traffic Control Devices Part 3. All excavated material is to be removed from the site.
6. Construction work to be in accordance with Council's Standard Drawing and specification for construction of driveway (available from Council).
7. The Vehicle Crossing's finished surface shall be in plain concrete. **No stencil, stamping or coloured concrete is allowed.**
8. A detailed plan showing the proposed location of the driveway crossing and any existing obstacles within the proposed driveway area (eg. trees, Telstra pits, storm water pits, power pole) must be submitted for Council approval prior to work commencing. In addition, please indicate the distance of the driveway within the property from the front boundary line to the existing or proposed building line. (Note. Vehicular Crossing will not be permitted where the building line is less than 5.5m to the front boundary line, other than to access a garage or carport.)
9. Telstra manhole/pits will not be accepted in Vehicle Crossings without written approval and visual inspection by Telstra. (Note. Telstra have advised Council that Telstra manhole/pits will not be accepted in Vehicle Crossings. In this regard Council will not accept Vehicle Crossing applications that incorporate or impact on Telstra manhole and/or pits without written permission from Telstra. Telstra can be contacted regarding this matter on 9204 0880.)
10. Driveways constructed on roads controlled by the Roads and Traffic Authority (RTA) shall require a Road Occupancy Permit from the RTA. A copy of this permit must be lodged with Council before approval will be granted.
11. Council will notify the applicant of approval (if granted) in the form of a written letter addressed to the applicant. Work shall not commence until written Council approval has been received.

I have read and accept these conditions

.....
Applicant's Signature

.....
Date